

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
November 25, 2025

Council President Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Matt Levinson; Councilman Todd Michael; Councilman Michael Salerno; and Council President Eric Ford

Absent: Councilman Ken Kelly; and Councilman Adam Walcoff.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; CJ Kaenzig, Engineer's Office; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Albright motioned, seconded by Councilman Levinson, to approve the minutes of the November 12, 2025 Caucus meeting without formal reading. All present members of Council were in favor with one abstention from Councilman Michael. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering & Development

1. Councilwoman Albright discussed a Resolution authorizing the City of Linwood to share costs with the NJDOT associated with a Pedestrian Beacon at Rt 9 & Patcong Avenue. The City adopted this Resolution in 2022, but nothing was ever done on the State level. The State asked for a new Resolution so they can look into the project.
2. Councilwoman Albright advised of a Resolution approving Change Order 1-Final with Shore Top Construction Corp with regard to Memorial Park Improvements Phase 1B. This project is now completed.
3. Councilwoman Albright advised of a Resolution approving Change Order 1-Final with Think Pavers Hardscaping with regard to the Poplar Avenue Field Improvements. This project is now complete.

4. Councilman Kelly

A. Neighborhood Services

1. Councilman Levinson advised of an Ordinance on the agenda for final reading amending Chapter 197 Parks & Recreation areas, signs and advertising material.

5. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson advised of a Resolution authorizing the refund of various tax over payments due to disabled veteran tax-exempt status approved in 2025.
2. Councilman Levinson advised of a Resolution authorizing the refund of tax over payments due to disabled veteran tax-exempt status for Block 121 Lot 8.
3. Councilman Levinson discussed a Resolution authorizing budget appropriation transfers.

6. Councilman Michael

A. Public Safety

1. Councilman Michael advised of Resolutions on the agenda authorizing Separation Agreements with Timothy Devine and John Moran.
2. Councilman Michael advised of a Resolution authorizing additional funds for a Non-Competitive Contract for Professional Services to RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter.

Councilman Michael
Public Safety (continued)

3. Councilman Michael discussed an Ordinance on the agenda for first reading amending Chapter 56 Police Department, Article IV Promotional Procedures. These changes will help to clarify the language for promotions.
 4. Councilman Michael asked for a motion to add a Resolution to the agenda to hire a Special Class III Officer to work at Belhaven Middle School. There hasn't been an Officer assigned to the school since the end of the last school year. The patrols have been stepped up, however, the City has a shared agreement with Linwood Schools to have an Officer assigned at Belhaven. Councilman Levinson motioned, seconded by Councilwoman Albright to add Resolution No. 197 to the agenda. All present members of Council were in favor. Motion was approved.
7. Council President Ford
- A. Administration
 1. Council President Ford advised of a Resolution authorizing a Raffle License to Mainland Regional Education Foundation.

At 6:08 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator/Municipal Clerk